

Fees and Charges 2018/19 Appendix D

Policy and Resources Committee

Central & Democratic Services

Statutory fees are set by section 110 of the Representation of the People Regulations 2001.

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Electoral Services (Statutory):

Letters confirming elector's register			£12.00		£12.00	£0.00	£12.00	OS
Copy of "old" electoral registers			£50.00		£50.00	£0.00	£50.00	OS
Sales of Electoral Registers			£10.00		£10.00	£0.00	£10.00	OS
- Per thousand names or part			£5.00		£5.00	£0.00	£5.00	OS
- Concession			£0.25		£0.25	£0.00	£0.25	OS
Supply of Computer Data			£20.00		£20.00	£0.00	£20.00	OS
- Per thousand names or part			£1.50		£1.50	£0.00	£1.50	OS
- Concession (minimum fee £30.00)			£1.80		£1.80	£0.00	£1.80	OS
Address/Elector labels	- Per thousand names or part		£25.00		£25.00	£0.00	£25.00	OS
	- Concession		£12.00		£12.00	£0.00	£12.00	OS
Inspection of Return of Declaration of Election Expenses			£1.50		£1.50	£0.00	£1.50	OS
Copy of a Return of Declaration of Election Expenses	- Per side		£0.20		£0.20	£0.00	£0.20	OS

Policy and Resources Committee

Central & Democratic Services

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Main Room Hire:

Chamber (Up to 60 People)	Day Rate (0900 to 1700)		£250.00		£250.00	£50.00	£300.00	S
	1/2 Day		£150.00		£150.00	£30.00	£180.00	S
	Evening Rate (1800 to 2200)		£300.00		£300.00	£60.00	£360.00	S
Trent or Ancholme (Up to 20 People)	Day Rate (0900 to 1700)		£125.00		£125.00	£25.00	£150.00	S
	1/2 Day		£75.00		£75.00	£15.00	£90.00	S
	Evening Rate (1800 to 2200)		£200.00		£200.00	£40.00	£240.00	S
Chamber, Trent & Ancholme (Up to 100 People)	Day Rate (0900 to 1700)		£500.00		£500.00	£100.00	£600.00	S
	1/2 Day		£300.00		£300.00	£60.00	£360.00	S
	Evening Rate (1800 to 2200)		£500.00		£500.00	£100.00	£600.00	S
Additional Day Hours (or part hours)	Per Hour (Max 2 hours)		£30.00		£30.00	£6.00	£36.00	S

Other Room Hire:

Meeting Room (Up to 10 People)	Day Rate (0900 to 1700)		£100.00		£100.00	£20.00	£120.00	S
	1/2 Day		£60.00		£60.00	£12.00	£72.00	S
Meeting Room (Up to 5 People)	Day Rate (0900 to 1700)		£80.00		£80.00	£16.00	£96.00	S
	1/2 Day		£50.00		£50.00	£10.00	£60.00	S
Meeting Room (Up to 3 People)	Day Rate (0900 to 1700)		£60.00		£60.00	£12.00	£72.00	S
	1/2 Day		£35.00		£35.00	£7.00	£42.00	S
Additional Day Hours (or part hours)	Per Hour (Max 2 hours)		£20.00		£20.00	£4.00	£24.00	S

Refreshments packages are available on request and quotes are based on individual needs.

* 1/2 days are 4 hours commencing by 9am for morning sessions and by 1pm for afternoon sessions.

* Discounts are available for consecutive days or block bookings

* Terms and conditions apply including cancellation charges. Please contact Customer Relations for details.

Policy and Resources Committee

Central & Democratic Services

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Property Name Changes:

Naming or renaming of a registered property			£68.00			£68.00	£0.00	£68.00	OS
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Policy and Resources Committee

Central & Democratic Services

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Statutory Charges

Public Path Orders, i.e. Diversion Orders	Minimum charge		£525.31			£525.31	£0.00	£525.31	OS
	Maximum charge		£1,574.91			£1,574.91	£0.00	£1,574.91	OS

Plus actual advertisement costs

Access to records under the Data Protection Act			£11.26			£11.26	£0.00	£11.26	OS
Inspection of background papers to committee reports			£6.14			£6.14	£0.00	£6.14	OS

Non - Statutory Charges

Annual subscription for agenda, reports and minutes.	Planning Services		£206.70			£206.70	£42.67	£249.37	S
	Other committees		£62.76			£62.76	£12.55	£75.31	S
Photocopying (where no other charge applies)	Per side of A4(colour)		£0.17			£0.17	£0.03	£0.20	S
	Per side of A4(black/white)		£0.17			£0.17	£0.03	£0.20	S

Policy and Resources Committee

Revenue Services

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Revenues *

Court costs added to Council Tax accounts.			£75.00			£75.00	£0.00	£75.00	OS
Court costs added to NNDR accounts.			£85.00			£85.00	£0.00	£85.00	OS

* Charges agreed with Magistrates

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Car Parks								
Gainsborough not including Roseway	0-1 hours	£0.50			£0.50	£0.10	£0.60	S
	1-2 hours	£0.92			£0.92	£0.18	£1.10	S
	2-3 hours	£1.33			£1.33	£0.27	£1.60	S
	3-4 hours	£1.67			£1.67	£0.33	£2.00	S
	4-6 hours	£2.75			£2.75	£0.55	£3.30	S
	6+ hours	£3.25			£3.25	£0.65	£3.90	S
Roseway only	0-1 hours	£0.50		£0.13	£0.63	£0.13	£0.75	S
	1-2 hours	£0.92		£0.23	£1.15	£0.23	£1.40	S
	2-3 hours	£1.33		£0.33	£1.66	£0.33	£2.00	S
	3-4 hours	£1.67		£0.42	£2.09	£0.42	£2.50	S
	4-6 hours	£2.75		£0.69	£3.44	£0.69	£4.10	S
	6+ hours	£3.25		£0.81	£4.06	£0.81	£4.90	S
Market Rasen	0-1 hours	£0.25			£0.25	£0.05	£0.30	S
	1-2 hours	£0.42			£0.42	£0.08	£0.50	S
	2-3 hours	£0.67			£0.67	£0.13	£0.80	S
	3-4 hours	£0.83			£0.83	£0.17	£1.00	S
	4-6 hours	£1.42			£1.42	£0.28	£1.70	S
	6+ hours	£1.67			£1.67	£0.33	£2.00	S
Annual Season Tickets								
Gainsborough only	Mon-Sat	£177.36		£182.64	£360.00	£72.00	£432.00	S
	Mon-Sat (If paid by monthly DD)	£153.36		£146.64	£300.00	£60.00	£360.00	S
	Mon-Fri	£150.86		£139.14	£290.00	£58.00	£348.00	S
	Mon-Fri (If paid by monthly DD)	£124.36		£115.64	£240.00	£48.00	£288.00	S
Market Rasen Only	Mon-Sat	£88.68		£91.32	£180.00	£36.00	£216.00	S
	Mon-Sat (If paid by monthly DD)	£76.68		£73.32	£150.00	£30.00	£180.00	S
	Mon-Fri	£75.43		£69.57	£145.00	£29.00	£174.00	S
	Mon-Fri (If paid by monthly DD)	£62.18		£57.82	£120.00	£24.00	£144.00	S

Penalty Charge Notice								
Higher Rate		£70.00			£70.00	£0.00	£70.00	OS
Higher rate discounted if paid within 14 days		£35.00			£35.00	£0.00	£35.00	OS
Lower Rate		£50.00			£50.00	£0.00	£50.00	OS
Lower rate discounted if paid within 14 days		£25.00			£25.00	£0.00	£25.00	OS

Penalty Charge Notices have replaced the Excess Charge Notice.

The Traffic Management Act 2004 has introduced differential Penalty Charge Notices.

Notices are categorised as 'Higher' or 'Lower' dependent on the severity of the parking infringement.

Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.

Bus Station								
Allocated stand	Per quarter for first stand	£288.65			£288.65	£0.00	£288.65	X
	Per quarter for second stand	£177.10			£177.10	£0.00	£177.10	X
Registered Casual Users Per Quarter		£54.05			£54.05	£0.00	£54.05	X

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	% Type	or £				
£			£	£	£	

Gainsborough Market

Tuesday Market						
Registered Trader						
1 stall			£16.00		£16.00	X
2 stalls			£27.00		£27.00	X
3 stalls			£35.00		£35.00	X
4 stalls			£43.00		£43.00	X
5 stalls			£51.00		£51.00	X

Casual Trader						
1 stall			£17.50		£17.50	X
2 stalls			£35.00		£35.00	X
3 stalls			£52.50		£52.50	X
4 stalls			£70.00		£70.00	X
5 stalls			£87.50		£87.50	X

Saturday Market						
Registered Trader						
1 stall			£10.00		£10.00	X
2 stalls			£20.00		£20.00	X
3 stalls			£25.00		£25.00	X
4 stalls			£30.00		£30.00	X
5 stalls			£35.00		£35.00	X

Casual Trader						
1 stall			£16.50		£16.50	X
2 stalls			£33.00		£33.00	X
3 stalls			£49.50		£49.50	X
4 stalls			£66.00		£66.00	X
5 stalls			£82.50		£82.50	X

All new traders offered £7.50 per stall on Saturday for a maximum of 6 months
The 6 month period will be cumulative and will be calculated on a rolling basis for each trader
Once a trader has had 6 months discount no further discounts will be given irrespective of time gap between trading

Other Units (Vending Vans, Trailers etc.)						
Tuesday Market						
Registered Trader			£23.50		£23.50	X
Casual Trader			£25.50		£25.50	X
Saturday Market						
Registered Trader			£15.00		£15.00	X
Casual Trader			£20.00		£20.00	X

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc.	VAT Rate
£	% Type	or £	£	£	£	

Development									
Householder development including alterations, extensions and outbuildings (this fee would also include establishing whether an application is required and any listed building consent enquiry if applicable)		£72.00	3.50%		£75.00	£0.00	£75.00	OS	
Non-residential changes of use including siting of caravans for sites under 1 ha or buildings under 1,000 m ² (gross)		£155.00	3.50%		£161.00	£32.20	£193.20	S	
Non-residential changes of use including siting of caravans for sites of 1 ha or above or buildings of 1,000 m ² or above (gross)		£271.00	3.50%		£281.00	£56.20	£337.20	S	
Development of 1-9 dwellings including changes of use to residential									
	1st dwelling	£186.00	3.50%		£193.00	£38.60	£231.60	S	
	Additional dwellings	£103.00	3.50%		£107.00	£21.40	£128.40	S	
Development of 10-49 dwellings including changes of use to residential									
	10th dwelling	£1,125.00	3.50%		£1,165.00	£233.00	£1,398.00	S	
	Additional dwellings	£55.00	3.50%		£57.00	£11.40	£68.40	S	
Development of 50 or more dwellings									
	minimum fee	£3,373.00	3.50%		£3,492.00	£698.40	£4,190.40	S	
With additional fee subject to negotiation dependant on complexity of proposal.									
Encouragement to adopt a Planning Performance Agreement.									
Non-residential development where no floor space is created.		£99.00	3.50%		£103.00	£20.60	£123.60	S	
Non-residential development up to 499 m ² floor area, or 0.5 ha site area		£136.00	3.50%		£141.00	£28.20	£169.20	S	
Non-residential development between 500 and 999 m ² floor area, or between 0.51ha and 1.0 ha.									
	For 500 m ² or 0.51ha	£205.00	3.50%		£213.00	£42.60	£255.60	S	
	Each additional 100 m ² or 0.1 ha	£103.00	3.50%		£107.00	£21.40	£128.40	S	
Non-residential development between 1,000 and 4,999 m ² floor area, or between 1.1ha and 2.0ha.									
	For 1,000 m ² or 1.1ha	£705.00	3.50%		£730.00	£146.00	£876.00	S	
	Each additional 100 m ² or 0.1 ha	£52.00	3.50%		£54.00	£10.80	£64.80	S	
Non-residential development of 5,000 m ² or more or 2.1ha or more.									
	Minimum fee	£2,871.00	3.50%		£2,972.00	£594.40	£3,566.40	S	
With additional fee subject to negotiation dependant on complexity of proposal.									
Encouragement to adopt a Planning Performance Agreement.									
Variation or removal of condition.		£72.00	3.50%		£75.00	£15.00	£90.00	S	
Advertisements		£72.00	3.50%		£75.00	£15.00	£90.00	S	
Non-householder listed building consent		£141.00	3.50%		£146.00	£29.20	£175.20	S	
Additional site visit		£123.00	3.50%		£128.00	£25.60	£153.60	S	
Hazardous Substances		£ negotiable			£ negotiable			S	

N.B.

- The fee for a mixed use developments would be derived from the total of the fees for all elements.
- Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
- Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floor space will receive the fee for that dwelling).

Prosperous Communities Committee

Planning

		2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Decision Notices, Consents, Determinations, Tree Preservation Orders, Enforcement Notices, S106 Agreements.	Per Item (black/white)	£24.00	3.50%		£25.00	£0.00	£25.00	OS
		Plus officer time at cost recovery			Total Cost			
Other copies								
Copy plans - A4	Per side of A4 (black/white)	£0.20	3.50%		£0.21	£0.00	£0.21	OS
Copy plans - A3	Per copy	£0.46	3.50%		£0.48	£0.00	£0.48	OS
Copy plans - A2, A1, A0	Per copy	£5.66	3.50%		£5.86	£0.00	£5.86	OS
Information on planning records	Planning Control	£0.20	3.50%		£0.21	£0.00	£0.21	OS
Requests for Planning Information	Planning - as per above plus officer time per hour	£54.06	3.50%		£55.95	£0.00	£55.95	OS
		Plus officer time at cost recovery						
Planning applications - Charge for withdrawn or invalid applications (Non Statutory)				£50.00	£50.00	£10.00	£60.00	S

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Outline Applications

All types of building per 0.1 ha	Every 0.1 ha where the site does not exceed 2.5 ha	£385.00	20%		£462.00	£0.00	£462.00	OS
	Where the site exceeds 2.5 ha, £11,432 and an additional £138 for each 0.1 ha in excess of 2.5 hectares, subject to maximum in total of £150,000	£115.00	20%		£138.00	£0.00	£138.00	OS

Full Applications and Applications for Approval of Reserved Matters following an Outline Permission

Alterations/extensions to existing dwellings	Where the application relates to a single dwelling house	£172.00	20%		£206.00	£0.00	£206.00	OS
	Where the application relates to 2 or more dwellings houses	£339.00	20%		£407.00	£0.00	£407.00	OS
Erection of dwelling	Where the number of dwellings exceeds 50, £22,859 and an additional £138 for each dwelling in excess of 50 subject to a maximum in total of £300,000	£385.00	20%		£462.00	£0.00	£462.00	OS
Other buildings	Less than 40 m ² floor space created	£195.00	20%		£234.00	£0.00	£234.00	OS
	Between 40 and 75 m ² floor space created	£385.00	20%		£462.00	£0.00	£462.00	OS
	Every additional 75 m ² up to 3750 m ²	£385.00	20%		£462.00	£0.00	£462.00	OS
	Over 3750 m ² , £22,859 and an additional £138 for each 75 m ² in excess of 3,750 m ² subject to a maximum in total of £300,000	£115.00	20%		£138.00	£0.00	£138.00	OS
Plant or machinery	Where site does not exceed 5 ha: per 0.1 ha	£385.00	20%		£462.00	£0.00	£462.00	OS
	Over 5 ha £22,859 and an additional £138 for each 0.1 ha in excess of 5 ha subject to a maximum in total of £300,000	£115.00	20%		£138.00	£0.00	£138.00	OS
Agricultural Buildings	Less than 465 m ² floor space created	£80.00	20%		£96.00	£0.00	£96.00	OS
	Between 465 > 540 m ²	£385.00	20%		£462.00	£0.00	£462.00	OS
	Between 540 > 4215 m ² , £462 for the first 540 m ² then per additional 75 m ²	£385.00	20%		£462.00	£0.00	£462.00	OS
	Over 4215 m ² , £22,859 and an additional £138 for each 75 m ² in excess of 4215 m ² subject to a maximum in total of £300,000	£115.00	20%		£138.00	£0.00	£138.00	OS
Glasshouses	No more than 465 m ² floor space created	£80.00	20%		£96.00	£0.00	£96.00	OS
	More than 465 m ² floor space created	£2,150.00	20%		£2,580.00	£0.00	£2,580.00	OS

		2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate	
		£	%	Type	or £	£	£	£	
Changes of Use									
A building of more than one dwelling	No of dwellings 50 or less	£385.00	20%			£462.00	£0.00	£462.00	OS
	More than 50 dwellings, £22,859 and an additional £138 for each dwelling in excess of 50 dwellings subject to a maximum in total of £300,000	£115.00	20%			£138.00	£0.00	£138.00	OS
Use of Land for deposit of refuse or waste materials or deposit of material remaining after mineral extraction. Use of land for storage of minerals in the open	Each 0.1 ha of the site area, where the site does not exceed 15 ha	£195.00	20%			£234.00	£0.00	£234.00	OS
	Where the site exceeds 15 ha £34,934 and an additional £138 for each 0.1 ha in excess of 15 ha subject to a maximum in total of £78,000	£115.00	20%			£138.00	£0.00	£138.00	OS
Other material change of use of building or land		£385.00	20%			£462.00	£0.00	£462.00	OS
No Buildings Created									
Ancillary to a dwelling		£172.00	20%			£206.00	£0.00	£206.00	OS
Car parks, service roads, accesses at existing developments		£195.00	20%			£234.00	£0.00	£234.00	OS
Exploratory drilling for oil/gas	Site area not exceeding 7.5 ha (per 0.1 ha)	£385.00	20%	£46.00		£508.00	£0.00	£508.00	OS
	Where the site exceeds 7.5 ha £38,070 and an additional £151 for each 0.1 ha in excess of the 7.5 ha subject to a maximum in total of £300,000	£115.00	20%	£13.00		£151.00	£0.00	£151.00	OS
Other Operations - Minerals Working	Site area not exceeding 15 ha (per 0.1 ha)	£195.00	20%			£234.00	£0.00	£234.00	OS
	Where the site exceeds 15 ha £34,934 and an additional £138 for each 0.1 ha in excess of the 15 ha subject to a maximum in total of £78,000	£115.00	20%			£138.00	£0.00	£138.00	OS
	In any other case £234 for each 0.1 ha of the site, subject to a maximum of £2,028	£195.00	20%			£234.00	£0.00	£234.00	OS
Advertisements									
Relating to the business on the premises		£110.00	20%			£132.00	£0.00	£132.00	OS
Advance direction signs to a business		£110.00	20%			£132.00	£0.00	£132.00	OS
Other advertisements		£385.00	20%			£462.00	£0.00	£462.00	OS
Prior Notifications and Approvals									
Agriculture, forestry or demolition proposals		£80.00	20%			£96.00	£0.00	£96.00	OS
Telecommunications		£385.00	20%			£462.00	£0.00	£462.00	OS
Proposed change of use to state funded school or registered nursery		£80.00	20%			£96.00	£0.00	£96.00	OS
Proposed change of use of agricultural building to a dwelling house and associated building operations		£172.00	20%			£206.00	£0.00	£206.00	OS
Permitted development rights removed (Article 4)						£96.00	£0.00	£96.00	OS
Other Applications									
Variation or removal of a condition		£195.00	20%			£234.00	£0.00	£234.00	OS
Non-profit making club, society, organisation or trust, providing sports or recreational facilities		£385.00	20%			£462.00	£0.00	£462.00	OS
Lawful Development Certificates - Existing development	For 50 or fewer dwellings	£385.00	20%			£462.00	£0.00	£462.00	OS
	For more than 50 dwellings, £22,859 and £138 for each dwelling over 50 up to a total maximum of £300,000	£115.00	20%			£138.00	£0.00	£138.00	OS
Lawful Development Certificates - Proposed development								Half the equivalent application fee	OS
Request for written confirmation of compliance with conditions	Alterations or extensions to existing dwellings	£28.00	20%			£34.00	£0.00	£34.00	OS
	In all other areas	£97.00	20%			£116.00	£0.00	£116.00	OS
Non-material amendment	Householder application	£28.00	20%			£34.00	£0.00	£34.00	OS
	In all other areas	£195.00	20%			£234.00	£0.00	£234.00	OS
Permission in principle	Per 0.1 ha					£402.00	£0.00	£402.00	OS

Prosperous Communities Committee		Fixed Penalty Notices						
		2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Depositing Litter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
	Fee set by Government - discounted if paid within 10 days	£50.00			£50.00	£0.00	£50.00	OS
Failure to produce Waste Documents	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Failure to produce Authority to Transport Waste	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Unauthorised Distribution of Free Printed Matter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Failure to comply with a Domestic Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£75.00		£0.00	£75.00	£0.00	£75.00	OS
Failure to comply with an Industrial and Commercial Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£0.00		£100.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£0.00		£75.00	£75.00	£0.00	£75.00	OS
Abandoning a Vehicle	Fee set by Government - payable within 14 days of issue	£200.00			£200.00	£0.00	£200.00	OS
Nuisance Parking	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Community Protection Notice	Fee set by Government - payable within 14 days of issue	£75.00		£25.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£50.00		£25.00	£75.00	£0.00	£75.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Public Space Protection Order	Fee set by Government - payable within 14 days of issue	£75.00		£25.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£50.00		£25.00	£75.00	£0.00	£75.00	OS
Fly tipping	Fee set by Government - payable within 14 days of issue				£400.00	£0.00	£400.00	OS
High Hedge Fee	Fee set locally	£307.20			£307.20	£0.00	£307.20	OS
Fee for abandoned shopping trolleys	Fee set locally (maximum charge)			£100.00	£100.00	£0.00	£100.00	OS

Prosperous Communities Committee		Pest Control and Stray Dogs						
		2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Concessionary rates apply to residents in receipt of benefit or whose only source of income is the State Retirement Pension. A re-imbusement will be given to those residents qualifying for the concession.								
Reclaim of Stray Dogs	Prescribed fee	£25.00			£25.00	£0.00	£25.00	OS
	Collection fee	£75.00		-£33.00	£42.00	£0.00	£42.00	OS
	Plus kennel and vet fees as incurred by the authority.							

Prosperous Communities Committee

Strategic Housing

		2017/18		Proposed Increase		2018/19		VAT	2018/19	VAT Rate
		£		% Type	or £	£	£	Charge Inc. VAT	£	
Housing Enforcement Charges										
Mandatory HMO Licence Application	Up to 5 units / bedrooms	£450.00				£450.00	£0.00	£450.00		OS
	Per additional unit	£10.00				£10.00	£0.00	£10.00		OS
	Maximum charge - n/a									
Mandatory HMO Licence Renewal	Up to 5 units / bedrooms	£450.00				£450.00	£0.00	£450.00		OS
	Per additional unit	£10.00				£10.00	£0.00	£10.00		OS
	Maximum charge - n/a									
Hazard Awareness Notice	None						£0.00	£0.00		OS
Improvement Notice	For one hazard	£300.00				£300.00	£0.00	£300.00		OS
	Per additional hazard	£50.00				£50.00	£0.00	£50.00		OS
Emergency Remedial Action Notice (plus work - see below)	For one hazard	£300.00				£300.00	£0.00	£300.00		OS
	Per additional hazard	£50.00				£50.00	£0.00	£50.00		OS
Prohibition Order	For one hazard	£300.00				£300.00	£0.00	£300.00		OS
	Per additional hazard	£50.00				£50.00	£0.00	£50.00		OS
Emergency Prohibition Order	For one hazard	£300.00				£300.00	£0.00	£300.00		OS
	Per additional hazard	£50.00				£50.00	£0.00	£50.00		OS
Demolition Order	For one hazard	£300.00				£300.00	£0.00	£300.00		OS
	Per additional hazard	£50.00				£50.00	£0.00	£50.00		OS
Immigration Procedure Inspection	Per inspection	£65.00			£35.00	£100.00	£0.00	£100.00		OS
Mobile Homes Act 2013 – Compliance Notice	Hourly rate of relevant officers with on costs plus work in default costs of works									OS
Mobile Homes Act 2014 – Emergency Remedial Action Notice	Hourly rate of relevant officers with on costs plus work in default cost of works									OS
Penalty Charge Notice (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Up to £5,000									OS
Notice of Intent (Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014)	Up to £5,000									OS
Works In Default of any Legislation or Emergency Remedial Action	Base charge					Cost of work plus hourly rate of officer with on costs				OS
Selective Licensing	WLDC Scheme Fee	£375.00				£375.00	£0.00	£375.00		OS
	Co-Regulated Scheme (WLDC Fee)	£120.00				£120.00	£0.00	£120.00		OS
Housing and Planning Act - Civil Penalties	up to £30,000									

Prosperous Communities Committee

Mobile Homes - HR02

		2017/18		Proposed Increase		2018/19		VAT	2018/19	VAT Rate
		£		% Type	or £	£	£	Charge Inc. VAT	£	
Mobile Homes Act 2013										
Annual Fee		£430.00				£430.00	£0.00	£430.00		OS
Plus Fee Per Unit On Site		£1.65				£1.65	£0.00	£1.65		OS
Issue of a New Licence		£300.00				£300.00	£0.00	£300.00		OS
Deposit of Site Rules		£30.00				£30.00	£0.00	£30.00		OS
Transfer and Alteration of a Licence		£100.00				£100.00	£0.00	£100.00		OS

	2017/18		Proposed Increase		2018/19		VAT	2018/19	VAT
	£	% Type	or £	£	£	£	Amount	Charge Inc. VAT	Rate
All charges are set by DEFRA									
Application Fee									
- Standard Process	£1,579.00	4.50%		£1,650.00	£0.00	£1,650.00			OS
- Additional fee for operating without a permit	£1,137.00	4.50%		£1,188.00	£0.00	£1,188.00			OS
- I. Reduced fee activities	£148.00	4.50%		£155.00	£0.00	£155.00			OS
- Reduced fee activities: Additional Fee for operating without a permit	£68.00	4.50%		£71.00	£0.00	£71.00			OS
- II. PVR I and PVR II activities carried on at the same service station	£0.00	0.00%	£257.00	£257.00	£0.00	£257.00			OS
- III. Vehicle finishers(b) and part 2.3.4 reduced fee activity	£0.00	0.00%	£362.00	£362.00	£0.00	£362.00			OS
- IV. Mobile Screening and crushing plant	£1,579.00	4.50%		£1,650.00	£0.00	£1,650.00			OS
- For the third to seventh applications	£943.00	4.50%		£985.00	£0.00	£985.00			OS
- For the eighth and subsequent applications	£477.00	4.50%		£498.00	£0.00	£498.00			OS
- additional fee for operating without a permit - Mobile Plant	£1,137.00	4.50%		£1,188.00	£0.00	£1,188.00			OS
An additional charge of £279 applies to the fee payable at item III or item IV -direction issued by EA Regulation 33									
Application for a transfer of a permit between plant user and operator £53, also applies to joint application is made either by different parties, to another authority or where evidence of previous non compliance									
Annual Subsistence Fee -Standard Process									
Low	£739.00	4.50%		£772.00	£0.00	£772.00			OS
Medium	£1,111.00	4.50%		£1,161.00	£0.00	£1,161.00			OS
High	£1,672.00	4.50%		£1,747.00	£0.00	£1,747.00			OS
An additional charge of £104 for Low, £156 for Medium and £207 for High applies to the above where the permit is for a combined part B and waste installation.									
- Reduced fee activities									
Low	£76.00	4.50%		£79.00	£0.00	£79.00			OS
Medium	£151.00	4.50%		£158.00	£0.00	£158.00			OS
High	£227.00	4.50%		£237.00	£0.00	£237.00			OS
- PVR I & II Combined									
Low	£108.00	4.50%		£113.00	£0.00	£113.00			OS
Medium	£216.00	4.50%		£226.00	£0.00	£226.00			OS
High	£326.00	4.50%		£341.00	£0.00	£341.00			OS
- Vehicle refinishers									
Low	£218.00	4.50%		£228.00	£0.00	£228.00			OS
Medium	£349.00	4.50%		£365.00	£0.00	£365.00			OS
High	£524.00	4.50%		£548.00	£0.00	£548.00			OS
- Mobile Screening and crushing plant 1st to 2nd Permits									
Low	£618.00		£8.00	£626.00	£0.00	£626.00			OS
Medium	£989.00	4.50%		£1,034.00	£0.00	£1,034.00			OS
High	£1,485.00		£66.00	£1,551.00	£0.00	£1,551.00			OS
- Mobile Screening and crushing plant 3rd to 7th Permits									
Low	£368.00	4.50%		£385.00	£0.00	£385.00			OS
Medium	£590.00	4.50%		£617.00	£0.00	£617.00			OS
High	£884.00	4.50%		£924.00	£0.00	£924.00			OS
- Mobile Screening and crushing plant 8th and Subsequent permits									
Low	£189.00	4.50%		£198.00	£0.00	£198.00			OS
Medium	£302.00		£12.00	£314.00	£0.00	£314.00			OS
High	£453.00	4.50%		£473.00	£0.00	£473.00			OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £104 applies.									
Transfer and Surrender									
- Transfer	£162.00	4.50%		£169.00	£0.00	£169.00			OS
- Partial transfer	£476.00	4.50%		£497.00	£0.00	£497.00			OS
- New operator at low risk reduced fee	£75.00	4.50%		£78.00	£0.00	£78.00			OS
- Reduced fee activities: Partial transfer	£45.00	4.50%		£47.00	£0.00	£47.00			OS
Variation of Permit - Substantial Change									
- Standard Process	£1,005.00	4.50%		£1,050.00	£0.00	£1,050.00			OS
- Standard process where the substantial change results in a new PPC activity	£1,579.00	4.50%		£1,650.00	£0.00	£1,650.00			OS
- Reduced fee activities	£98.00	4.50%		£102.00	£0.00	£102.00			OS
Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.									
Reduced subsistence charge administrative fee of £52									
Late payment charge of £52 where payment of the subsistence charge. Or instalment of the subsistence charge is not received within 8 weeks beginning with the date of issue of the invoice									

Prosperous Communities Committee		Environment Services - Part A (2) Installations & small waste incineration plant								
		2017/18		Proposed Increase		2018/19		VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	£	£	
All charges are set by DEFRA										
Application Fee										
- For the grant of a permit for an installation for each Part A(2) activity carried out					£3,363.00	£3,363.00	£0.00	£3,363.00		OS
- Fee payable for a small incineration plant at an installation					£3,363.00	£3,363.00	£0.00	£3,363.00		OS
- Application fee for mobile small waste incineration plant					£3,363.00	£3,363.00	£0.00	£3,363.00		OS
- Fee for a late application					£1,188.00	£1,188.00	£0.00	£1,188.00		OS
- Application fee for a variation of permit					£1,368.00	£1,368.00	£0.00	£1,368.00		OS
If a change in operation of instalment which meets threshold specified in PartA(2) or change in the operation of a small waste incineration plant meets any of the threshold for a small waste incinerator the fee is £3,363										
Transfer, Surrender of a permit from operator to another person										
- Total Transfer					£235.00	£235.00	£0.00	£235.00		OS
- Partial transfer					£698.00	£698.00	£0.00	£698.00		OS
- Total or partial surrender					£698.00	£698.00	£0.00	£698.00		OS
Subsistence charges - Authorised Part A(2) activity or small waste incineration plant										
Annual Subsistence Fee -Standard Process		Low			£1,343.00	£1,343.00	£0.00	£1,343.00		OS
		Medium			£1,507.00	£1,507.00	£0.00	£1,507.00		OS
		High			£2,230.00	£2,230.00	£0.00	£2,230.00		OS
Where the operator carries on an operation that falls within the reporting obligations of the EC Regulations, the sum of £103 will be charged to cover the authorities cost of collection										
Timing of Payments										
- If subsistence charges are paid in instalments there is an additional fee of					£38.00	£38.00	£0.00	£38.00		OS
- Reduced subsistence charges administrative fee of					£52.00	£52.00	£0.00	£52.00		OS

Prosperous Communities Committee		Environment Services - Health								
		2017/18		Proposed Increase		2018/19		VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	£	£	
All charges are set by DEFRA										
Request for Information / Document Disclosure where Charging is Permitted		Minimum per request plus cost of materials			£71.54	£0.46	£72.00	£0.00	£72.00	OS
		Thereafter per hour			£42.00	£0.00	£42.00	£0.00	£42.00	OS
Health Certificates					£51.10	£0.90	£52.00	£0.00	£52.00	OS
SFBB Pack		(including diary)			£10.00	£0.00	£10.00	£0.00	£10.00	OS
Diary Refill					£6.00	£0.00	£6.00	£0.00	£6.00	OS
Private Water Supply Work		Maximum charges								
		Risk assessment (each assessment)			£500.00	£0.00	£500.00	£0.00	£500.00	OS
		Sampling (each visit)			£100.00	£0.00	£100.00	£0.00	£100.00	OS
		Investigation (each investigation)			£100.00	£0.00	£100.00	£0.00	£100.00	OS
		Granting an authorisation (each authorisation)			£100.00	£0.00	£100.00	£0.00	£100.00	OS
		Analysing a sample:-								
		Taken under regulation 10 (domestic supplies)			£25.00	£0.00	£25.00	£0.00	£25.00	OS
		Taken during check monitoring (commercial supplies)			£100.00	£0.00	£100.00	£0.00	£100.00	OS
		Taken during audit monitoring (commercial supplies)			£500.00	£0.00	£500.00	£0.00	£500.00	OS
Food Advisory		Charge for a visit (up to a maximum 2 hours contact)			£125.00	£5.00	£130.00	£0.00	£130.00	OS
		Charge for additional hours			£40.00	£2.00	£42.00	£0.00	£42.00	OS
Food Hygiene Rating Scheme		Re-inspections			£160.00	£160.00	£160.00	£0.00	£160.00	OS
Health Act 2006		Smoking in a smoke free place			£50.00	£0.00	£50.00	£0.00	£50.00	OS
		Failure to display no smoking sign			£200.00	£0.00	£200.00	£0.00	£200.00	OS

	2017/18		Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	£	% Type	or £	£	£	£	£	
Bingo Premises Licence								
Application Fee for Provisional Statement	£953.70			£953.70	£0.00	£953.70		OS
Licence for Provisional Statement Premises	£859.10			£859.10	£0.00	£859.10		OS
Application Fee New Premises	£953.70			£953.70	£0.00	£953.70		OS
Annual Fee	£796.06			£796.06	£0.00	£796.06		OS
Variation of Licence	£953.70			£953.70	£0.00	£953.70		OS
Transfer Fee	£826.10			£826.10	£0.00	£826.10		OS
Application for Reinstatement	£826.10			£826.10	£0.00	£826.10		OS
Adult Gaming Centre								
Application Fee for Provisional Statement	£953.70			£953.70	£0.00	£953.70		OS
Licence for Provisional Statement Premises	£859.10			£859.10	£0.00	£859.10		OS
Application Fee New Premises	£953.70			£953.70	£0.00	£953.70		OS
Annual Fee	£826.10			£826.10	£0.00	£826.10		OS
Variation of Licence	£867.00			£867.00	£0.00	£867.00		OS
Transfer Fee	£826.10			£826.10	£0.00	£826.10		OS
Application for Reinstatement	£826.10			£826.10	£0.00	£826.10		OS
Family Entertainment Centre								
Application Fee for Provisional Statement	£953.70			£953.70	£0.00	£953.70		OS
Licence for Provisional Statement Premises	£858.00			£858.00	£0.00	£858.00		OS
Application Fee New Premises	£953.70			£953.70	£0.00	£953.70		OS
Annual Fee	£750.00			£750.00	£0.00	£750.00		OS
Variation of Licence	£867.00			£867.00	£0.00	£867.00		OS
Transfer Fee	£796.06			£796.06	£0.00	£796.06		OS
Application for Reinstatement	£796.06			£796.06	£0.00	£796.06		OS
Betting Premises (Other)								
Application Fee for Provisional Statement	£953.70			£953.70	£0.00	£953.70		OS
Licence for Provisional Statement Premises	£858.00			£858.00	£0.00	£858.00		OS
Application Fee New Premises	£953.70			£953.70	£0.00	£953.70		OS
Annual Fee	£600.00			£600.00	£0.00	£600.00		OS
Variation of Licence	£953.70			£953.70	£0.00	£953.70		OS
Transfer Fee	£826.10			£826.10	£0.00	£826.10		OS
Application for Reinstatement	£826.10			£826.10	£0.00	£826.10		OS
Betting Premises (Tracks)								
Application Fee for Provisional Statement	£953.70			£953.70	£0.00	£953.70		OS
Licence for Provisional Statement Premises	£858.00			£858.00	£0.00	£858.00		OS
Application Fee New Premises	£953.70			£953.70	£0.00	£953.70		OS
Annual Fee	£750.00			£750.00	£0.00	£750.00		OS
Variation of Licence	£953.70			£953.70	£0.00	£953.70		OS
Transfer Fee	£796.06			£796.06	£0.00	£796.06		OS
Application for Reinstatement	£796.06			£796.06	£0.00	£796.06		OS

	2017/18		Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	£	% Type	or £					
Miscellaneous								
Change of Circumstances	£49.82				£49.82	£0.00	£49.82	OS
Fee for Copy of a Licence Under the Gambling Act 2005	£24.00				£24.00	£0.00	£24.00	OS
Temporary Usage License	£377.30				£377.30	£0.00	£377.30	OS
Unlicensed FEC's & Prize gaming Permits (10 year duration)								
New Gaming Machine Permit (no annual fee)	£300.00				£300.00	£0.00	£300.00	OS
Renewal	£300.00				£300.00	£0.00	£300.00	OS
Change of name on permit	£25.00				£25.00	£0.00	£25.00	OS
Copy of permit	£15.00				£15.00	£0.00	£15.00	OS
New Prize Gaming Permit (no annual fee)	£300.00				£300.00	£0.00	£300.00	OS
Renewal	£300.00				£300.00	£0.00	£300.00	OS
Change of name on permit	£25.00				£25.00	£0.00	£25.00	OS
Copy of permit	£15.00				£15.00	£0.00	£15.00	OS
Club Gaming Permit & Club Machine Permit (10 year duration)								
New Grant Club Gaming Permit	£200.00				£200.00	£0.00	£200.00	OS
New Grant Club Gaming Permit with Club Premises Certificate	£100.00				£100.00	£0.00	£100.00	OS
Renewal	£200.00				£200.00	£0.00	£200.00	OS
Renewal with Club Premises Certificate	£100.00				£100.00	£0.00	£100.00	OS
Annual Fee	£20.00				£20.00	£0.00	£20.00	OS
Variation	£100.00				£100.00	£0.00	£100.00	OS
Copy of permit	£15.00				£15.00	£0.00	£15.00	OS
Lotteries								
Society Lottery - New	£40.00				£40.00	£0.00	£40.00	OS
Society Lottery - Renewal	£20.00				£20.00	£0.00	£20.00	OS
Machines in Alcohol Licensed premises - 3 or more machines								
New	£150.00				£150.00	£0.00	£150.00	OS
Annual Fee	£50.00				£50.00	£0.00	£50.00	OS
Transfer	£25.00				£25.00	£0.00	£25.00	OS
Variation	£100.00				£100.00	£0.00	£100.00	OS
Change of name on permit	£25.00				£25.00	£0.00	£25.00	OS
Copy of gaming machine permit	£15.00				£15.00	£0.00	£15.00	OS
Gambling Machine Permit - Up to 2 Machines	£50.00		One-off fee		£50.00	£0.00	£50.00	OS

		2017/18		Proposed Increase		2018/19		VAT	2018/19	VAT Rate
		£		% Type	or £	£	£	Charge Inc. VAT	£	
Taxi Licensing (Including Horse Drawn Omnibus)										
Driver's License Application (3Yr)	New/Renewal	£156.00				£156.00	£0.00	£156.00		OS
Knowledge Test Fee	New or Lapsed Driver Licenses	£28.00				£28.00	£0.00	£28.00		OS
Knowledge Test Fee	Retest	£28.00				£28.00	£0.00	£28.00		OS
DBS Check	On New or Renewal	£44.00				£44.00	£0.00	£44.00		OS
DBS Admin Fee*	On New or Renewal	£10.00				£10.00	£2.00	£12.00		S
	<i>*This fee is controlled by LCC and subject to change</i>									
Vehicle License	New	£249.00				£249.00	£0.00	£249.00		OS
Vehicle License	Renewal	£249.00				£249.00	£0.00	£249.00		OS
Replacement Plate	Plate Only	£27.00				£27.00	£0.00	£27.00		OS
Replacement Plate	Plate and Bracket	£36.00				£36.00	£0.00	£36.00		OS
Private Hire Operators Licence (5Yr)		£210.00				£210.00	£0.00	£210.00		OS
Transfer of Ownership of Taxi/Private Hire Vehicle License		£25.00				£25.00	£0.00	£25.00		OS
Alcohol and Entertainment Licenses		Charges set by Licensing Act 2003								
New Premise Licence										
Category A		£100.00				£100.00	£0.00	£100.00		OS
Category B		£190.00				£190.00	£0.00	£190.00		OS
Category C		£315.00				£315.00	£0.00	£315.00		OS
Category D		£450.00				£450.00	£0.00	£450.00		OS
Category E		£635.00				£635.00	£0.00	£635.00		OS
Large scale application >4999 (minimum fee applies)		£1,000.00				£1,000.00	£0.00	£1,000.00		OS
Variation of Premises Licence		£100 - £635				£100 - £635	£0.00	£100 - £635		OS
Change of DPS or Disapplication of DPS		£23.00				£23.00	£0.00	£23.00		OS
Annual fee demand										
Category A		£70.00				£70.00	£0.00	£70.00		OS
Category B		£180.00				£180.00	£0.00	£180.00		OS
Category C		£295.00				£295.00	£0.00	£295.00		OS
Category D		£320.00				£320.00	£0.00	£320.00		OS
Category E		£350.00				£350.00	£0.00	£350.00		OS
Large scale annual fee >4999 (minimum fee applies)		£500.00				£500.00	£0.00	£500.00		OS
Minor Variation		£89.00				£89.00	£0.00	£89.00		OS
Provisional Statement		£195.00				£195.00	£0.00	£195.00		OS
Register of Interest		£21.00				£21.00	£0.00	£21.00		OS
Copy of Licence		£10.50				£10.50	£0.00	£10.50		OS
Club Premises Certificate - New		£100 - £635				£100 - £635	£0.00	£100 - £635		OS
Club Premises Certificate - Variation		£100 - £635				£100 - £635	£0.00	£100 - £635		OS
Club Premises Certificate - Minor Variation		£89.00				£89.00	£0.00	£89.00		OS
Personal Licence - New		£37.00				£37.00	£0.00	£37.00		OS
Personal Licence - Change of name /address		£10.50				£10.50	£0.00	£10.50		OS
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50				£10.50	£0.00	£10.50		OS
Transfer of Premises Licence		£23.00				£23.00	£0.00	£23.00		OS
Temporary Event Notice		£21.00				£21.00	£0.00	£21.00		OS
Sex Shop Licences and Sexual Entertainment Venues	Initial application	£1,950.00			-£125.00	£1,825.00	£0.00	£1,825.00		OS
	compliance check	£0.00			£125.00	£125.00	£0.00	£125.00		OS
	Renewal	£1,528.52			-£1,230.52	£298.00	£0.00	£298.00		OS
	compliance check	£0.00			£125.00	£125.00	£0.00	£125.00		OS
	Transfer fee	£395.00				£395.00	£0.00	£395.00		OS

Prosperous Communities Committee

Licensing

		2017/18		Proposed Increase		2018/19		VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£		% Type	or £	£		£	£	
Pet Shops	New	£175.00		3.50%		£182.00		£0.00	£182.00	OS
	Renewal	£175.00		3.50%		£182.00		£0.00	£182.00	OS
Animal Boarding Establishments (Excludes vet fees payable direct to vet)	Cats or Dogs - New - Admin Fee Only	£79.00		3.50%		£82.00		£0.00	£82.00	OS
	Cats or Dogs - Renewal	£220.00		3.50%		£228.00		£0.00	£228.00	OS
	Dual Usage - New - Admin Fee Only	£79.00		3.50%		£82.00		£0.00	£82.00	OS
	Dual Usage - Renewal	£259.00		3.50%		£269.00		£0.00	£269.00	OS
	Home Boarding - New	£145.00		3.50%		£151.00		£0.00	£151.00	OS
	Home Boarding - Renewal	£145.00		3.50%		£151.00		£0.00	£151.00	OS
Horse Riding Establishment (Excluding vet fees)	Admin Cost - New or Renewal	£79.00		3.50%		£82.00		£0.00	£82.00	OS
Dog Breeding	New	£79.00		3.50%		£82.00		£0.00	£82.00	OS
	Renewal	£220.00		3.50%		£228.00		£0.00	£228.00	OS
Dangerous Wild Animals (Excluding vet fees)	Vets fees plus admin costs of	£140.00		3.50%		£145.00		£0.00	£145.00	OS
Zoos (Excluding vet fees) - payable at 4 yr initial application	Vets fees plus admin costs of	£350.00		3.50%		£363.00		£0.00	£363.00	OS
Zoos (Excluding vet fees) - payable at 6 yr intervals	Vets fees plus admin costs of	£499.00		3.50%		£517.00		£0.00	£517.00	OS
Zoos Annual Inspection	Officer hourly rate	£58.00		3.50%		£61.00		£0.00	£61.00	OS
Scrap Metal										
New/Renewal Collectors fee - 3 yr	Admin/processing of application	£94.00		3.50%		£98.00		£0.00	£98.00	OS
	Document inspection - year 1	£35.00		3.50%		£37.00		£0.00	£37.00	OS
	Document inspection - year 2	£35.00		3.50%		£37.00		£0.00	£37.00	OS
	Document inspection - year 3	£35.00		3.50%		£37.00		£0.00	£37.00	OS
Change of details, name / address		£100.00		3.50%		£104.00		£0.00	£104.00	OS
New/Renewal Site fee - 3 yr	Admin/processing of application + initial inspection	£370.00		3.50%		£383.00		£0.00	£383.00	OS
	Follow up inspection - year 1	£232.00		3.50%		£241.00		£0.00	£241.00	OS
	2 x Annual inspection - year 2	£464.00		3.50%		£481.00		£0.00	£481.00	OS
	Annual inspection - year 3	£232.00		3.50%		£241.00		£0.00	£241.00	OS
Change of site manager		£70.00		3.50%		£73.00		£0.00	£73.00	OS
Skin Piercing	Premises registration	£174.00				£174.00		£0.00	£174.00	OS
	Personal registration	£45.00				£45.00		£0.00	£45.00	OS
Street Trading Consents		£170.00				£170.00		£0.00	£170.00	OS
Copy of Any License Not Covered by the Licensing Act 2003 or Gambling Act 2005		£24.00		3.50%		£25.00		£0.00	£25.00	OS

Prosperous Communities Committee

Operational Services

		2017/18		Proposed Increase		2018/19		VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
		£		% Type	or £	£		£	£	
Garden Waste and Additional Blue Sacks	Per 5 sacks or stickers	£8.18			£0.07	£8.25		£0.00	£8.25	OS
	Postage & packaging of 5 sacks	£2.04			£0.01	£2.05		£0.00	£2.05	OS
	Per 20 Stickers	£0.00			£0.60	£0.60		£0.00	£0.60	OS
Garden Waste Wheeled Bin (Annual charge)	Collection of 2nd and subsequent bins	£30.00				£30.00		£0.00	£30.00	OS
Wheeled Bin Replacement (supply & delivery)	Residual, garden waste (each bin)	£33.00				£33.00		£0.00	£33.00	OS
	Blue recycling	£33.00				£33.00		£0.00	£33.00	OS
Wheeled Bins for New Properties (supply & delivery)	Residual, garden waste (each bin)	£33.00				£33.00		£0.00	£33.00	OS
	Blue recycling	£33.00				£33.00		£0.00	£33.00	OS
Bulky Household Waste Collections	Collection articles worth up to 6 points	£30.00				£30.00		£0.00	£30.00	OS
	Additional articles worth 1 point collected at the same time	£4.00				£4.00		£0.00	£4.00	OS
Collection and Disposal of Fridges and Freezers from Commercial Premises		£86.00				£86.00		£0.00	£86.00	OS
Collection of Clinical Waste		£0.00				£0.00		£0.00	£0.00	OS

Prosperous Communities Committee

Land Charges

		2017/18		Proposed Increase		2018/19		VAT	2018/19	VAT Rate
		£	%	Type	or £	£	£	Amount	Charge Inc. VAT	
Access to data	Access to information not held on public registers (includes £5 admin fee)	£19.50	3.50%			£20.20	£0.00	£20.20		OS
	Cancellation Fee	£5.20	3.50%			£5.40	£0.00	£5.40		OS
LLC1:	Any one part of the register	£6.30	3.50%			£6.60	£0.00	£6.60		OS
	Whole of the register	£19.50	3.50%			£20.20	£0.00	£20.20		OS
	Per additional parcel (maximum of £16)	£1.10	3.50%			£1.20	£0.00	£1.20		OS
CON 29R	One parcel	£62.40	3.50%			£64.67	£12.93	£77.60		S
	Each additional parcel	£13.80	3.50%			£14.33	£2.87	£17.20		S
	Lincolnshire County Council Fee *	£21.00				£21.00	£4.20	£25.20		S
CON 290										
submitted with CON29R or LLC1	Each printed enquiry	£15.40	3.50%			£16.00	£3.20	£19.20		S
submitted on its own	Each printed enquiry	£15.40	3.50%			£16.00	£3.20	£19.20		S
Administration Fee		£11.00	3.50%			£11.42	£2.28	£13.70		S
Additional Enquiries	Per additional enquiry	£26.60	3.50%			£27.67	£5.53	£33.20		S
Filing a definitive certificate of the Lands Tribunal		£2.60	3.50%			£2.70	£0.00	£2.70		OS
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	Fee set according to time and work involved									OS

* Please note: LCC have not as yet advised if this fee is to change. Any change in cost will be passed on to the purchaser

2017/18	Proposed Increase		2018/19	VAT Amount	2018/19 Charge Inc. VAT	VAT Rate
	£	% Type or £				

Exclusive Rights of Burial in Earthen Graves

Single Grave not exceeding 9' x 4'			£413.00	£162.00	£575.00	£0.00	£575.00	OS
Grave not exceeding 9' x 4' for double/triple interments			£578.00	£227.00	£805.00	£0.00	£805.00	OS
Cremated remains only grave not exceeding 4' 6" x 4'			£248.00	£97.00	£345.00	£0.00	£345.00	OS
Exclusive Right of Burial single (50 years)			£287.50		£287.50	£0.00	£287.50	OS
Exclusive Right of Burial double (50 years)			£402.50		£402.50	£0.00	£402.50	OS
Exclusive Right of Burial triple (50 years)			£450.00		£450.00	£0.00	£450.00	OS
Exclusive Right of Burial double (99 years)			£805.00		£805.00	£0.00	£805.00	OS
Exclusive Right of Burial triple (99 years)			£900.00		£900.00	£0.00	£900.00	OS
Exhumation								
Body			£500.00		£500.00	£0.00	£500.00	OS
Cremated remains			£250.00		£250.00	£0.00	£250.00	OS

Monuments, Gravestones, Tablets & Monumental Inscriptions (Permission to erect)

The right to erect or place on a grave or vault	A headstone not exceeding 3 feet in height		£99.00		£99.00	£0.00	£99.00	OS
	A vase or tablet not exceeding 12 inches in height by 12 inches in width at the head of the grave		£66.00		£66.00	£0.00	£66.00	OS
	For each inscription after the first		£41.00		£41.00	£0.00	£41.00	OS
	Headstone over 3ft but under 4ft		£250.00		£250.00	£0.00	£250.00	OS
	Flat stone (not exceeding 12" x 18")		£102.00		£102.00	£0.00	£102.00	OS
	vase (up to 12" in height) (fixed)		£92.00		£92.00	£0.00	£92.00	OS
	Plaque (not exceeding 12" x 6") (fixed)		£92.00		£92.00	£0.00	£92.00	OS
	Memorial figurine (over 12" but under 24" fixed)		£110.00		£110.00	£0.00	£110.00	OS
Cremation	Headstone up to 18 inches		£115.00		£115.00	£0.00	£115.00	OS
	Headstone 18 inches to 3ft		£138.00		£138.00	£0.00	£138.00	OS
	Flat stone (not exceeding 12" x 12")		£92.00		£92.00	£0.00	£92.00	OS
	small vase (up to 6" in height) (fixed)		£50.00		£50.00	£0.00	£50.00	OS
	Plaque (not exceeding 8" x 4") (fixed)		£50.00		£50.00	£0.00	£50.00	OS
	Memorial figurine (not exceeding 12" fixed)		£92.00		£92.00	£0.00	£92.00	OS

Registration Fees

Per certified copy of a certificate of grant of exclusive right of burial			£66.00		£66.00	£0.00	£66.00	OS
Per certified copy of entry in Register of Burials			£66.00		£66.00	£0.00	£66.00	OS

Copies of Certificates

Permission to plant memorial tree			£75.00		£75.00	£0.00	£75.00	OS
Permission to install memorial seat			£75.00		£75.00	£0.00	£75.00	OS

Burial grounds at Market Rasen & Springthorpe